

**PR Medical Devices Cluster
Face to Face Meeting – 07/10/07
Stryker Facility**

Attendances:

Maridaly Rodriguez-Striker, Kenneth Fernandez - Stryker, Ivette García – Stryker, Francisco Santiago- Stryker, Jorge Laboy-PRIDCO, Jerry Luna-PRIDCO, Nelson Perea-Puerto Rico Technological Corridor, Mark Otero-Synovis, Franklin Soto - Synovis, Miguel Centeno-Roche, Ricardo Cintrón - Roche, Sobeida Irizarry-Essilor, Steve Barreto - Medtronic, Rafael Cruz-Medtronic, Roberto Gúzman - Medtronic, Ramón Cayuela - CIQA, José Ribot - Lifescan, Hilda Vazquez - Lifescan, Nelson Ruiz - Lifescan, Luis Caro - Lifescan, Jessica Donate— Edwards, Indira Cortés - Edwards, José Rodríguez - St. Jude Medical, Jorge O’Neill - St. Jude Medical, Jacquelin Colón— Covidien, Ramón Ruperto - Paperless Solutions

Excused:

Tony Rodriguez, Norma Mejia

The following topics were discussed during the meeting:

Benchmark Team was defined as follow;

Gerry MariRoca – Medtronic - Team Leader
José Raúl Rodríguez will provide two persons from St. Jude
Raúl Cardona – Covidien
Ricardo Cintrón – Roche
Rafael Cruz – Medtronic
Sobeida Irizarry will provide one person from Essilor
Francisco Santiago – Stryker

Action Required (AR)

- 1- Gerry Mariroca will call a meeting to define the Benchmark guidelines that we are going to follow in our next benchmark visits.

(Criteria, common language, documentation required indicators, tour strategy, etc.

- 2- Next Benchmark activity will be scheduled for the third or fourth week of August in Essilor about Energy conservation. Coordination is required. (This was a unanimous decision of the Team, the sooner the better.)

Supply Chain Team was defined as follows;

Nelson Perea – PRTEC – Acting Team Leader
Sobeida Irizarry – Essilor
Maridaly Rodríguez – Stryker
Jorge O’Neill – St. Jude Medical
Jorge Laboy- PRIDCO
Jerry Luna – PRIDCO
Mark Otero – Synovis

Action Required (AR)

- 1- Nelson Perea will call a meeting to define who will be the Team Leader for Supply Chain, and to start defining the Team work plan.

Education Team was defined as follows;

David Díaz – ISO Group - Team Leader
Wilda Torres - St. Jude
Jessica Donate - Edwards
Mayra López - Roche
Iván Baiges – RUM
María Ojeda - Medtronic
Kenneth Fernández – Stryker

News/Update

The Education Team had a face to face meeting in Roche about a couple of weeks ago. They already submitted a request to the Polytechnic University to develop a MD curriculum. We are waiting for a proposal and the cost around the curriculum.

Action Required (AR)

- 1- David to generate meeting minutes to be shared with the rest of the MD Team.

The Regulatory and Compliance Team has been defined as follow;

Nidia Acevedo – RICOM Group – Team Leader

Other members are included in their meeting minutes.

News/Update

The Regulatory and Compliance Team had the first meeting in Roche recently and they have defined the team members and the work plan for this year and next year.

Action Required (AR)

- 1- Mickey Centeno to share meeting minutes sent by Nydia Acevedo with the rest of the MD Team.

All Team Leaders will establish objectives and measurable goals that will be tracked on our monthly teleconference meeting.

New Topics Discussed

- 1- It was decided that the monthly MD teleconference meetings will be handled the second **Thursday** of every month at 4:00 P.M. by phone, so the next one will be **August, 9.**
- 2- People that would like to participate in the ADVAME conference activity in US please contact Nelson Perea in PRTEC.
- 3- St. Jude Medical will bring a 3 days Leadership Training from the Virginia Tech University to PR the first week of October. People that would like information or to participate with the training please contact José Raúl Rodríguez in St. Jude Medical.
- 4- Essilor is looking for a site with the Best Safety program and Lifescan will open their door to help them. Lifescan have achieved five years in a row w/o accidents. Wow!!!

Next activities:

- **Next MD Teleconference meeting will be August, 9 at 4:00 pm.**
Team Leaders should provide progress of the Team's plan and ask for needs or help as required.
- **The Second Benchmark activity** will be in Essilor, Ponce by the 3rd or 4th week of August.
 - **Benchmark Team needs to confirm date and time.**
(Pending)

The meeting was adjourned at 5:30 P.M.

Thanks and great job by the **Stryker Host Facility!!!**